Ref No: NITS/D (AA)/NOTICE/2023/154   DATE: 10th July, 2023

ODD SEMESTER REGISTRATION NOTICE 2023-24

Applicable only for 3rd SemesterB.Tech., M.Tech. and M.Sc.Program

This is to notify to allthe students of B.Tech.M.Tech. and M.Sc.programthat the 3rd Semester Registration guidelines for **Odd Semester 2023-24**(July- December 2023) are as follows:

1. Thesemester registration fees for Odd semester 23-24are already published in the Institute website and also attached with this mail.

2. **The list of eligible B.Tech. students for tuition fee Waiver/Remission for 2023-24 academic session has also been published and circulated based on the submission of annual family income related documents.**

3. The students whose names are not published in the tuition fee remission list due to non-submission/ late submission/ cancelled by the committee with reason etc., have to pay the full tuition fee.

4. Once the payments of requisite fees are complete, the students have to fill up the online registration form. **The link of the google registration form is given in the e-mail.** In case of any difficulty, students are advised to contact Faculty Advisors of the concerned department.

5. The students may deposit registration &hostel fees before submitting the google form.

6. The online registration process will commence from **10th July, 2023.** The last date of registration is**18th July 2023, 5:00 PM(without late fine) and19th to21st, 5:00 PM July, 2023 (with late fine of Rs. 500/-).**During online registration, students need to submit the online form along with the attachment of fee payment receipt within the stipulated date. Failure of registration/non-submission of online form within the above registration period shall be treated as **Not- registered for the Odd Semester 23- 24 session.**

7. Any students registering the subject of the preceding **Odd Semesters** as BACKLOG in the current semester has to pay the additional backlog registration fee @ **Rs. 2500/- per subject** and may register maximum of **FOUR** subjects only.

8. **Students having "FP" grades in a course are only eligible to register for that course as backlogs.**

9. **Students having "FA" grades in a course are NOT eligible to register for that course as backlogs.**

10. The online payment isacceptedthrough SBI payment gateway (SBI Collect). The link for the payment process is available on the institute website. (www.nitsikkim.ac.in >Admission >Fee Structure >**Online payment gateway......SBI>**). Other modes of payment such as demand draft, banker's cheque is **NOT** accepted.

11. Students are advised to calculate the total fee to be paid during the semester registration as per the fee structure. It is advised not to pay any excess amount other then the requisite fee or Mess fee in the Institute fee account. The excess amount paid, if any shall not be refunded.

12. The mess fee to be paid separately in the Chief Warden NIT Sikkim A/c for which separate instructions has been issued from the Student Welfare Office.

13. **TheClasseswill commence from24th July 2023.**

Note: Students having prior approval for Day scholars need not be required to pay the hostel fee component, however, students who have applied for day scholar but are not approved by the Institute authority have to pay the hostel fee during the registration.

Sd/-
Dean Academic

Copy of information to:
1. Institute web team for publication.
2. Dean Academic.
3. Circulation of e-mail to all students, faculty and staff
4. Notice Board
5. Bank Manager, SBI Ravangla for updating of payment gateway.
6. Account section.
7. File.